

Minutes of the Queen Valley Sanitary District

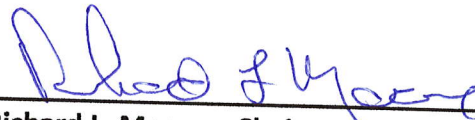
Board of Directors Regular Meeting

Held Tuesday, March ^{9th} 10, 2021

1. **Call to Order:** Chairperson Rick Moore called the meeting to order at 9:00 a.m.
2. **Pledge of Allegiance:** J.C. Tangen led the Pledge of Allegiance.
3. **Roll Call:** Pam Bennett, Suzy Mittleider, Rob Langefeld, J.C. Tangen, and Rick Moore were present. Operator of Record Jed Lant was also present. Business Administrator Michele Villavicencio was absent.
4. **Discussion and Approval of Previous Minutes:** Suzy made a motion to approve the minutes of the February 9, 2021, Regular Meeting. Rob seconded the motion, which was carried unanimously.
5. **Review, Discussion, and Approval of the Financial Reports and Bills Paid:** Rob made a motion to approve the February Financial Report and Bills Paid as presented. J.C. seconded the motion, which was carried unanimously.
6. **2020-2021- Budget Discussion:** Rick referenced the Profit & Loss Budget vs. Actual Expenses that Michele prepared for the Board to review in preparation for the start of the 2021-2022 Budget process. The current rate is \$35.00 per month and availability fee is \$14.50 per month. If the District raises rates to \$40.00 per month and the availability fee to \$20.00 per month, revenue would increase by \$15,894.00 a year.
7. **Office Report:** Rick presented the March Office Report in Michele's absence. Customers billed, payments received, deposits, past due accounts, and office updates were included. Since the water heater broke, it was replaced, new flooring will be installed, and the office will be painted. The newsletter is done and will be displayed on the District webpage soon.
8. **Plant Report:** Jed reported that the February plant flow was an average of 36,242 gallons with 45,000 gallons being the limit. He is recommending increasing the daily chlorine to improve the quality of the affluent from 90% to 60%. He says that the process is improving. All results are satisfactory and well within state-mandated limits. Besides normal plant and grounds maintenance, there were three calls, which

were plumbing issues and a Blue Stake. Ed renewed his certification, and a new water line was installed by the Water District. Other routine plant tasks were performed. Rick said that the big pond will be drained in the spring so that the sludge can be cleaned on a regular basis in order to increase drainage.

9. Call to the Public: No public present.
10. New Business: Rick announced that the next Regular Meeting will be held on April 13, 2021, at 9:00 a.m. The Board was in agreement to change the meetings to 9:00 a.m. instead of 9:30.
11. Adjournment: Rob made a motion to adjourn. J.C. seconded the motion, which was carried unanimously.



Richard L. Moore – Chairperson