

# **Minutes of the Queen Valley Sanitary District**

## **Board of Directors Meeting**

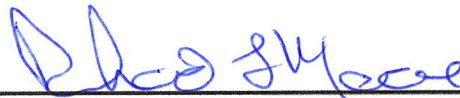
**Held January 10, 2024**

- 1. Call to Order: Chairman Rick Moore called the meeting to order at 9:00 a.m.**
- 2. Pledge of Allegiance: Mike Syrowski let the Pledge of Allegiance.**
- 3. Roll Call: Pam Bennett, Suzy Mittleider, Mike Syrowski, Rick Moore, and Business Administrator Michele Villavicencio were present. Rob Langefeld was absent.**
- 4. Discussion and Approval of Previous Minutes: Suzy made a motion to approve the minutes of the December 13, 2023, Regular Meeting. Mike seconded the motion, which was carried unanimously.**
- 5. Review, Discussion, and Approval of Financial Reports and Bills Paid: Mike made a motion to approve the December Financial Report and Bills Paid as presented. Suzy seconded the motion, which was carried unanimously.**
- 6. Office Report: The Checking Account Balance is \$30,162.29, and the Capital Outlay Balance is \$45,156.33. Michele reported that she transferred \$20,000 to the Capital Account today so the new balance is \$65,156.33. She is working on the 1099s and end-of-year finances. She met with CPA David Lipinski, who is conducting a District Financial Review.**
- 7. Chairman Report: Rick reported that Pinpoint Control replaced the DO sensor tip that controls the blowers. Since there was a heavy amount of bagging, an 8-hour shift was temporarily started. Tank #1 was put into service for now, and the Clarifier is clearer, so the plant is running fine. He and Michele are working on the annual newsletter.**
- 8. Operator of Record Review: Based on his performance review, Rick recommended that Jed Lant's monthly compensation be increased to \$700.00. Pam made a motion to approve the \$50 increase as presented. Mike seconded the motion, which was carried unanimously.**
- 9. Plant Report: All results are satisfactory and well within state-mandated limits. Besides normal plant and grounds maintenance, the process continues to run well.**

**10. Call to the Public:** Grace Reasoner was present.

**11. New Business:** Rick announced that the next Regular Meeting will be held on February 14, 2024, at 9:00 a.m.

**12. Adjournment:** Suzy made a motion to adjourn. Mike seconded the motion, which was carried unanimously.



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Richard L. Moore – Chairman