

Minutes of the Queen Valley Sanitary District

Board of Directors Meeting

Held February 13, 2024

- 1. Call to Order: Chairman Rick Moore called the meeting to order at 9:00 a.m.**
- 2. Pledge of Allegiance: Rob Langefeld led the Pledge of Allegiance.**
- 3. Roll Call: Pam Bennett, Suzy Mittleider, Rob Langefeld, Mike Syrowski, and Rick Moore were present. Business Administrator Michele Villavicencio was attending a Tax Seminar.**
- 4. Discussion and Approval of Previous Minutes: Rob made a motion to approve the minutes of the January 10, 2024, Regular Meeting. Suzy seconded the motion, which was carried unanimously.**
- 5. Review, Discussion, and Approval of Financial Reports and Bills Paid: Mike made a motion to approve the January Financial Report and Bills Paid as presented. Rob seconded the motion, which was carried unanimously.**
- 6. Office Report: The Checking Account Balance is \$27,909.65 and the Capital Outlay Balance is \$65,281.43. Newsletters are ready to mail; W2's & 1099's are done and sent out; and 4th Quarter tax payments are done. Michele is waiting for the Accountant to get back with us regarding the District's Financial Review. A new computer was purchased for the office.**
- 7. Chairman Report: Rick reported that he had met with Degan Construction for Tank 4 lid replacement, and pump #1 was pulled and unclogged. Although there has been a lot of rainwater infiltration, the plant is running fine with an age of 7.**
- 8. Plant Report: All results are satisfactory and well within state-mandated limits. Besides normal plant and grounds maintenance, the process continues to run well with a slightly elevated solids level.**

9. Call to the Public: Grace Reasoner was present.

10. New Business: The consensus of the Board was to hold the District's monthly meetings on the second Tuesday of the month. Rick announced that the next Regular Meeting will be held on Tuesday, March 12, 2024, at 9:00 a.m.

11. Adjournment: Suzy made a motion to adjourn. Mike seconded the motion, which was carried unanimously.

A handwritten signature in black ink, appearing to read "Richard L. Moore", is written above a horizontal line.

Richard L. Moore – Chairman