

Minutes of the Queen Valley Sanitary District

Board of Directors Regular Meeting

Held Tuesday, July 13, 2021

- 1. Call to Order: Chairperson Rick Moore called the meeting to order at 9:00 a.m.**
- 2. Pledge of Allegiance: J.C. Tangen led the Pledge of Allegiance.**
- 3. Roll Call: Pam Bennett, Suzy Mittleider, Rob Langefeld, J.C. Tangen, Rick Moore, and Business Administrator Michele Villavicencio were present. Operator of Record Jed Lant was absent.**
- 4. Discussion and Approval of Previous Minutes: Rob made a motion to approve the minutes of the June 8, 2021, Regular Meeting. J.C. seconded the motion, which was carried unanimously.**
- 5. Review, Discussion and Approval of Financial Reports and Bills Paid: Suzy made a motion to approve the June Financial Report and Bills Paid as presented. J.C. seconded the motion, which was carried unanimously.**
- 6. Board Chairman Report: Rick reported that Austin has moved so the District is looking for a replacement. Since the recent storms toppled several trees, the District has contacted the Pinal County Jail to inquire if a work crew could help our employees with the debris. A large dumpster is being rented to accommodate the debris, plus the old pipes, and palm tree fronds. The pond scraping of the sludge is continuing, the new plumbing repairs are complete, new fittings have been purchased to redo the air lines in the lagoon, and the old pumps are going to be rebuilt so they can be used as backups. Since the plant has been neglected in past years, the Board is supportive of all of these renovations and appreciative of Rick's report.**
- 7. Office Report: Michele reported that the Checking Account Balance is \$21,036.68, and the Capital Account Balance is \$144,315.60. She has been in contact with Wells Fargo and Pay Star since there has been a problem with deposits. The District made a donation to the Pinal County Sheriff's Office for their Youth Program. She is getting ready to send Fiscal Year 2020-2021 information to the District's Accountant Henri & Horne for the Annual Review. She and Pam have been sorting through past records dating back to 1983 for future shredding. The office air conditioner was recently serviced.**

8. **Plant Report:** Jed's report stated that besides normal plant and grounds maintenance and satisfactory test results, several major projects have been completed, which include installation of the pumps for the polymer system, Jonovich completing new plumbing repairs, influent tank cleaned and ready for winter use, and equalization tank prepped for winter use. The solids level in process is at 30%, which is excellent. The process has improved, and no foam is present. Jed also completed Performance Evaluations for the plant employees, which resulted in raises.

9. **Call to the Public:** No public present.

10. **New Business:** Rick announced that the next Regular Meeting will be held on August 10, 2021, at 9:00 a.m.

11. **Adjournment:** J.C. made a motion to adjourn. Suzy seconded the motion, which was carried unanimously.



Richard L. Moore - Chairperson