

Minutes of the Queen Valley Sanitary District

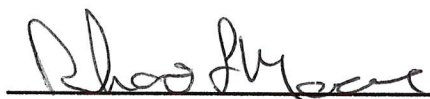
Board of Directors Meeting

Held November 12, 2024

- 1. Call to Order: Chairman Rick Moore called the meeting to order at 9:01 a.m.**
- 2. Pledge of Allegiance: Pam Bennett led the Pledge of Allegiance.**
- 3. Roll Call: Pam Bennett, Suzy Mittleider, Rick Moore, and Business Administrator Michele Villavicencio were present. Rob Langefeld and Mike Syrowski were absent.**
- 4. Discussion and Approval of Previous Minutes: Suzy made a motion to approve the minutes of the October 8, 2024 , Regular Meeting. Rick seconded the motion, which was carried unanimously.**
- 5. Review, Discussion, and Approval of Financial Reports and Bills Paid: Pam made a motion to approve the October Financial Report and Bills Paid as presented. Suzy seconded the motion, which was carried unanimously.**
- 6. Office Report: The Checking Account Balance is \$33,884.57, and the Capital Account Balance is \$56,795.57. Michele reported that the Financial Review is done. She has been trying to set up an account with the IRS as the District is required to file taxes online.**
- 7. Chairman Report: Rick reported that the new electric pump and automated controls have been installed; the old pump was repaired and installed on tank #14; the back pond is back in service, and the plant is running very well. The new tech is in training starting today.**
- 8. Plant Report: All results are satisfactory and well within state-mandated limits. Besides normal plant and grounds maintenance, the process continues to run well.**
- 9. Call to the Public: No public present.**

10. New Business: Rick announced that the next Regular Meeting will be held on Wednesday, December 11, 2024, at 9:00 a.m.

11. Adjournment: Suzy made a motion to adjourn. Pam seconded the motion, which was carried unanimously.

A handwritten signature in cursive script, appearing to read "Richard L. Moore", is written over a horizontal line.

Richard L. Moore - Chairman