

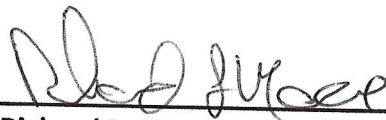
## **Minutes of the Queen Valley Sanitary District**

### **Board of Directors Regular Meeting**

**Held Wednesday, November 9, 2022**

- 1. Call to Order: Chairman Rick Moore called the meeting to order at 9:00 a.m.**
- 2. Pledge of Allegiance: Rob Langefeld led the Pledge of Allegiance.**
- 3. Roll Call: Pam Bennett, Suzy Mittleider, Rob Langefeld, Rick Moore, and Business Administrator Michele Villavicencio were present. Leonard Lucas was absent.**
- 4. Discussion and Approval of Previous Minutes: Suzy made a motion to approve the minutes of the October 11, 2022, Regular Meeting. Rob seconded the motion, which was carried unanimously.**
- 5. Review, Discussion and Approval of Financial Reports and Bills Paid: Pam made a motion to approve the October Financial Reports and Bills Paid. Suzy seconded the motion, which was carried unanimously.**
- 6. Request for Letter of Release for Mr. Rodriguez at 156 Piedra Negra Dr.: Since there is no available service, Pam made a motion to approve the request for a Letter of Release for Pete Rodriguez at 156 Piedra Negra Dr. Rob seconded the motion, which was carried unanimously.**
- 7. Office Report: The Checking Account Balance is \$13,283.67, and the Capital Account Balance is \$72,115.32. Michele reported that letters have been sent to the Past Due Accounts. Besides daily routine work, the office will be closed Friday, November 11, 2022, in observance of Veterans Day.**
- 8. Chairman Report: Rick reported that the work around the new manhole has been completed and grass planted. There continues to be problems with the new pump clogging up. A new battery powered weed eater and front tire for the tractor have been purchased. Work has been done in some of the washes.**
- 9. Plant Report: All routine samples have been completed, and all test results are satisfactory and well within state-mandated limits. Besides normal plant and grounds maintenance, the process continues to be young with minimal solids.**

- 10. Call to the Public:** Pete Rodriguez, Lynda Rodriguez, and Grace Reasoner were present.
- 11. New Business:** Rick announced that the next Regular Meeting will be held on Wednesday, December 14, 2022, at 9:00 a.m. Monthly meetings will continue to be held on the second Wednesday of the month. Work on the annual District Newsletter will be addressed.
- 12. Adjournment:** Suzy made a motion to adjourn. Rob seconded the motion, which was carried unanimously.

A handwritten signature in cursive script, appearing to read "Richard L. Moore", is written above a solid horizontal line.

**Richard L. Moore – Chairman**