

## **Minutes of the Queen Valley Sanitary District**

### **Board of Directors Meeting**

**Held Wednesday, October 11, 2023**

- 1. Call to Order: Chairman Rick Moore called the meeting to order at 9:00 a.m.**
- 2. Pledge of Allegiance: Rob Langefeld led the Pledge of Allegiance.**
- 3. Roll Call: Pam Bennett, Rob Langefeld, Mike Syrowski, Rick Moore, and Business Administrator Michele Villavicencio were present. Suzy Mittleider was absent.**
- 4. Discussion and Approval of Previous Minutes: Rob made a motion to approve the minutes of the September 13, 2023, Regular Meeting. Mike seconded the motion, which was carried unanimously.**
- 5. Review, Discussion and Approval of Financial Reports and Bills Paid: Rob made a motion to approve the September Financial Reports and Bills Paid as presented. Mike seconded the motion, which was carried unanimously.**
- 6. Office Report: The Checking Account Balance is \$42,775.59, and the Capital Outlay Balance is \$36,678.67. Michele reported that \$40,000 was transferred from the Capital to the Checking Account in order to pay Degan for the rehab of the wet well and manhole #1. Door Hangers will be delivered for past due accounts.**
- 7. Chairman/Administrator's Report: Rick reported that Degan has completed the rehab of the wet well and manhole #1; the new electric pump for the clarifier will be installed this week; new daily testing equipment has arrived; and the Ground Water Monitoring Well work has been completed. He explained that next year the lid for tank #4 needs to be replaced, and that tanks # 2, #3, and #4 need to be relined. The plant is running fine.**
- 8. Plant Report: All results are satisfactory and well within state-mandated limits. Besides normal plant and grounds maintenance, the process continues to run well.**
- 9. Call to the Public: Grace Reasoner was present.**

**10. New Business:** Rick announced that the next Regular Meeting will be held on November 8, 2023, at 9:00 a.m.

**11. Adjournment:** Pam made a motion to adjourn. Rob seconded the motion, which was carried unanimously.



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Richard L. Moore – Chairman