

# **Minutes of the Queen Valley Sanitary District**

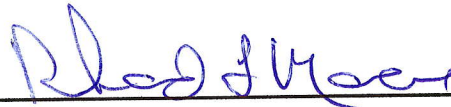
## **Board of Directors Regular Meeting**

**Held Tuesday, October 11, 2022**

- 1. Call to Order: Chairman Rick Moore called the meeting to order at 9:00 a.m.**
- 2. Pledge of Allegiance: Rob Langefeld led the Pledge of Allegiance.**
- 3. Roll Call: Pam Bennett, Suzy Mittleider, Rob Langefeld, Leonard Lucas, Rick Moore, and Business Administrator Michele Villavicencio were present.**
- 4. Discussion and Approval of Previous Minutes: Suzy made a motion to approve the minutes of the September 13, 2022, Regular Meeting. Leonard seconded the motion, which was carried unanimously.**
- 5. Review, Discussion and Approval of Financial Reports and Bills Paid: Rob made a motion to approve the September Financial Reports and Bills Paid. Pam seconded the motion, which was carried unanimously.**
- 6. Office Report: The Checking Account Balance is \$50,468.28, and the Capital Account Balance is \$72,043.28. The process for dealing with Past Due Accounts was discussed. Michele reported that the Shredding Company cleaned out the outdated files. She will be attending a Budget Forum October 13<sup>th</sup> and an online Federal Legislation and Regulations Conference October 19-21, 2022.**
- 7. Chairman's Report: Rick reported that the wet well, new pump, variable frequency drives, and the dissolved oxygen sensor for the blowers have been completed. Manhole #1 has been replaced; a Midge Fly infestation is under control; and 55 gallons of degreaser have been ordered and delivered.**
- 8. Plant Report: All routine samples have been completed, and all test results are satisfactory and well within state-mandated limits. Besides normal plant and grounds maintenance, the process is young with minimal solids.**
- 9. Call to the Public: Grace Reasoner and Diana Stover were present.**

**10. New Business:** Rick announced that the next Regular Meeting will be held on November 9, 2022, at 9:00 a.m. due to the General Election on November 8<sup>th</sup>.

**11. Adjournment:** Suzy made a motion to adjourn. Rob seconded the motion, which was carried unanimously.



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Richard L. Moore – Chairman

Following the meeting, Rick gave the Board and Public a tour of the plant.