

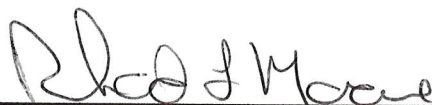
## **Minutes of the Queen Valley Sanitary District**

### **Board of Directors Regular Meeting**

**Held Tuesday, November 9, 2021**

- 1. Call to Order: Chairperson Rick Moore called the meeting to order at 9:04 a.m.**
- 2. Pledge of Allegiance: Michele Villavicencio led the Pledge of Allegiance.**
- 3. Roll Call: Pam Bennett, Suzy Mittleider, J.C. Tangen, and Rick Moore were present. Business Administrator Michele Villavicencio was also present. Rob Langefeld was absent.**
- 4. Discussion and Approval of Previous Minutes: Suzy made a motion to approve the minutes of the October 12, 2021, Regular Meeting. J.C. seconded the motion, which was carried unanimously.**
- 5. Review, Discussion and Approval of Financial Reports and Bills Paid: Pam made a motion to approve the October Financial Report and Bills Paid as presented. Suzy seconded the motion, which was carried unanimously.**
- 6. Discussion and Possible Action on a Customer Account: Rick explained that a customer had passed away so the family was unable to pay the past due account. J.C. made a motion to approve a waiver for the two months past due account. Pam seconded the motion, which was carried unanimously.**
- 7. Office Report: Michele discussed the past due accounts and new applicants for sewer service. She transferred \$1,000 from the checking account to the Capital Account. As of October 31, 2021, the checking account balance is \$37,238.66 and the Capital Account is \$104,439.14.**
- 8. Chairman Report: Rick reported that the newest employee had resigned. Pinal County replaced the blacktop following the repairs on Madeline, Hills Brothers is the new source of chlorine, the spare blower has arrived, tank#3 is now on-line for bagging of sludge, the sand filter is on-line and working well, and a new flagpole was purchased. With the return of the winter residents, the flows have increased, and the bugs (bacteria) are operating well. New pipe extension was installed in the on-site manhole so the new catch basket is now being utilized.**

9. **Plant Report:** Jed Lant, the District's Operator of Record, is only on site once a week so Rick's oral Chairman's Report covers several of the items on Jed's written report that he submits to the Board prior to our monthly meetings. All testing results are satisfactory and well within state-mandated limits based on daily and monthly samples. The overall plant process is operating moderately well with solids of 40%.
  
10. **Call to the Public:** New resident Grace Reasoner was present.
  
11. **New Business:** Rick announced that the next Regular Meeting will be held on December 14, 2021, at 9:00 a.m.
  
12. **Adjournment:** Suzy made a motion to adjourn. J.C. seconded the motion, which was carried unanimously.



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Richard L. Moore – Chairperson