

Minutes of the Queen Valley Sanitary District

Board of Directors Regular Meeting

Held Tuesday, June 14, 2022

- 1. Call to Order: Chairman Rick Moore called the meeting to order at 9:00 a.m.**
- 2. Pledge of Allegiance: Rick led the Pledge of Allegiance.**
- 3. Roll Call: Pam Bennett, Suzy Mittleider, Rick Moore, and Business Administrator Michele Villavicencio were present. Rob Langefeld was absent.**
- 4. Recess to Public Hearing: Pam made a motion to move into the Public Hearing. Suzy seconded the motion, which was carried unanimously.**
 - A. Public Input of FY 2022-2023 Rates, Fees, and Charges for the District, as amended by the Board on April 10, 2022, in accordance with ARS 48-2027.**
 - B. Public Input on the Proposed FY 2022-2023 Budget and Property Tax Levy for the District in Accordance with ARS 48-2026.**

Following input from the public in attendance, Suzy made a motion to reconvene into the Regular Meeting. Rick seconded the motion, which was carried unanimously.

- 5. Discussion and Possible Action on Adopting the Combined Resolution Affecting County Treasurer Transactions for Fiscal Year 2022-2023: Pam made a motion to adopt the Combined Resolution Affecting County Treasurer Transactions for Fiscal Year 2022-2023. Suzy seconded the motion, which was carried unanimously.**
- 6. Discussion and Possible Action on Adopting Resolution 2022-02 the Proposed Tax Levy of 3.25 per \$100 of property tax evaluation amount of \$1,569,864 or the amount of \$51,021 for the 2022-2023 Fiscal Year Budget. Pam made a motion to adopt Resolution 2022-02 as presented. Suzy seconded the motion, which was carried unanimously.**
- 7. Discussion and Approval on Adopting Resolution 2022-03 a Resolution of the Queen Valley Sanitary District to Adopt the Proposed Budget for FY July 1, 2022, through June 30, 2023. Suzy made a motion to adopt Resolution No. 2022-03 to adopt the 2022-2023 Proposed Budget as presented. Rick seconded the motion, which was carried unanimously.**

8. **Discussion and Approval of Previous Minutes:** Suzy made a motion to approve the minutes of the May 10, 2022, Regular Meeting. Pam seconded the motion, which was carried unanimously.
9. **Review, Discussion and Approval of the Financial Reports and Bills Paid:** Suzy made a motion to approve the June Financial Reports and Bills Paid as presented. Pam seconded the motion, which was carried unanimously.
10. **Office Report:** Michele reported that the Checking Account Balance is \$17,806.49, and the Capital Account Balance is \$106,746.12. She has sent letters to customers with past due accounts. She and Pam finished and sent the Certificate of Record Destruction List, and Essential Records List to the Arizona Records Library and are waiting for their response.
11. **Chairman Report:** Rick reported the new liner for Manhole-1 has been ordered; the new pump for the Wet Well is waiting to be installed; the back pond has been scraped and stored on site for disposal; still waiting on the Variable Frequency Drives for the blowers and a price to cut down the palm trees. The State Inspection went well.
12. **Plant Report:** Rick reported on behalf of Operator of Record Jed Lant that normal plant and grounds maintenance is ongoing; slight old floating sludge is in the clarifier; digester levels are at 75% minimal solids in process, which is old with solids of 25%; and dog food is being added to process as food supplement for the "bugs".
13. **Call to the Public:** Grace Reasoner and Leonard Lucas were present.
14. **New Business:** Rick announced that the next Regular Meeting will be held on July 12, 2022, at 9:00 a.m.
15. **Adjournment:** Suzy made a motion to adjourn. Pam seconded the motion, which was carried unanimously.



Richard L. Moore - Chairman