

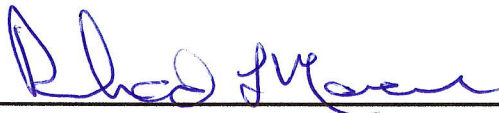
Minutes of the Queen Valley Sanitary District

Board of Directors Meeting

Held Friday, May 12, 2023

- 1. Call to Order: Chairman Rick Moore called the meeting to order at 9:00 a.m.**
- 2. Pledge of Allegiance: Michele Villavicencio led the Pledge of Allegiance.**
- 3. Roll Call: Pam Bennett, Suzy Mittleider, Rob Langefeld, and Rick Moore were present. Business Administrator Michele Villavicencio was also present.**
- 4. Personnel Evaluation of Business Administrator: Since Michele was in agreement, the Board did not move into Executive Session. Following the completion of the evaluation, Rick made a motion to give Michele a \$1.25 hourly increase based on her evaluation. Pam seconded the motion, which was carried unanimously.**
- 5. Discussion and Approval of Previous Minutes: Suzy made a motion to approve the minutes of the April 12, 2023, Regular Meeting. Rob seconded the motion, which was carried unanimously.**
- 6. Review, Discussion, and Approval of Financial Reports and Bills Paid: Rob made a motion to approve the April Financial Report and Bills Paid as presented. Suzy seconded the motion, which was carried unanimously.**
- 7. Review, Discussion, and Possible Action of 2023-2024 Proposed Budget and Rates: Following the review and discussion, the Board was in agreement with the 2023-2024 Proposed Budget and Rates.**
- 8. Office Report: Michele reported that the Checking Account Balance is \$12,288.17, and the Capital Account Balance is \$78,747.67. Rick requested that Michele send a letter to one past due account of \$315.00. The budget resolutions were reviewed and will be presented for possible action at the June 14, 2023, meeting.**

9. **Chairman/Plant Administrator Report:** Rick reported that he has requested a quote from Degan Construction for the wet well rehab. A new leaf blower was purchased, and the air line to the pond was repaired. The flows are lower, and bagging has been reduced.
10. **Plant Report:** All test results are satisfactory and well within state-mandated limits. Besides normal plant and grounds maintenance, the process is optimal.
11. **Call to the Public:** Grace Reasoner was present.
12. **New Business:** Rick announced that the next meeting and public budget hearing will be on June 14, 2023, at 9:00 a.m.
13. **Adjournment:** Suzy made a motion to adjourn. Rob seconded the motion, which was carried unanimously.



Richard L. Moore - Chairman