

Minutes of the Queen Valley Sanitary District

Board of Directors Meeting

Held Wednesday, April 12, 2023

- 1. Call to Order: Chairperson Rick Moore called the meeting to order at 9:00 a.m.**
- 2. Pledge of Allegiance: Rob Langefeld led the Pledge of Allegiance.**
- 3. Roll Call: Pam Bennett, Suzy Mittleider, Rob Langefeld, and Rick Moore were present. Business Administrator Michele Villavicencio was absent.**
- 4. Adjourn to Executive Session for Personnel Evaluation: Since Michele was not present, the item was tabled until the May meeting.**
- 5. Discussion and Approval of Previous Minutes: Rob made a motion to approve the minutes of the March 8, 2023, Regular Meeting. Suzy seconded the motion, which was carried unanimously.**
- 6. Review, Discussion and Approval of Financial Reports and Bills Paid: Suzy made a motion to approve the March Financial Report and Bills Paid as presented. Pam seconded the motion, which was carried unanimously.**
- 7. Review, Discussion and Possible Action of 2023-24 Proposed Budget and Rates: Rick, Michele, and Pam reviewed the 2022-2023 budget and made necessary changes. Rick announced that due to increased maintenance costs and replacement of major equipment due to the age of the plant, the monthly fees need to be increased from \$42.00 to \$50.00. Pam mentioned that the Tax Levy had only increased about \$500. The item will be tabled until the May 10th meeting.**
- 8. Review, Discussion and Possible Action on Approving the Publication of the Proposed 2023-2024 Budget and Rates: Rick announced that the publication dates would be May 25th and June 1, 2023.**

9. **Discussion and Possible Action on Setting Date and Time of Public Hearing for Proposed 2023-2024 Budget and Rates:** Rick announced that the Public Hearing will be held at the June 14th Board Meeting.
10. **Office Report:** The Checking Account balance is \$1,136.30. and the Capital Outlay Account balance is \$78,732.68.
11. **Chairman/Plant Administrator's Report:** Rick reported that he had met with a new company about the wet well lining. The new pump is installed and working, waiting for VFD's to be rewired and reprogrammed. He received updated prices for a new digester and back pond renovations. The plant is running great with an average flow of 35,000 gallons per day. A bench was donated by neighbors in honor of past Board Member Leonard Lucas.
12. **Plant Report:** All results are satisfactory and well within state-mandated limits. Besides the normal plant and grounds maintenance, the process is operating well.
13. **Call to the Public:** Several customers were present. The increase in the monthly rate and repair of sewer lines were discussed.
14. **New Business:** Rick announced that the next Regular Meeting will be held on May 10, 2023, at 9:00 a.m.
15. **Adjournment:** Suzy made a motion to adjourn. Rob seconded the motion, which was carried unanimously.



Richard L. Moore – Chairman