

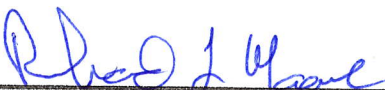
Minutes of the Queen Valley Sanitary District

Board of Directors Meeting

Held April 8, 2025

- 1. Call to Order: Chairman Rick Moore called the meeting to order at 9:01 a.m.**
- 2. Pledge of Allegiance – Tom Thomsen led the Pledge of Allegiance.**
- 3. Roll Call: Pam Bennett, Suzy Mittleider, Rob Langefeld, Mike Syrowski, Rick Moore, and Business Administrator Michele Villavicencio were present.**
- 4. Personnel Evaluation of Business Administrator: Since Michele was in agreement, the Board did not move into Executive Session. Following the completion of the evaluation, Rick made a motion to give Michele a \$1.00 hourly increase based on her performance. Pam seconded the motion, which was carried unanimously.**
- 5. Discussion and Approval of Previous Minutes: Mike made a motion to approve the minutes of the April 9, 2025, Regular Meeting. Suzy seconded the motion, which was carried unanimously.**
- 6. Discussion and Approval of Financial Reports and Bills Paid: Rob made a motion to approve the April Financial Report and Bills Paid as presented. Mike seconded the motion, which was carried unanimously.**
- 7. Review and Discussion of 2025-2026 Proposed Budget and Rates: After reviewing the 2024-2025 Budget, Rick reported that Michele, Pam, and he will be working on the 2025-2026 Proposed Budget and rates next week.**
- 8. Office Report: The Checking Account Balance is \$7,696.48, and the Capital Account Balance is \$2,642.77. Michele reported on the Past Due Accounts. She is working on the 2025-2026 Budget.**

9. **Plant Administrator's Report:** Rick reported that the tree by the pond will be removed next week as a result of the ADEQ inspection. The plant operators are working on maintenance projects, and the plant is running fine at the end of a busy season.
10. **Plant Report:** All test results are satisfactory and well within state-mandated limits. Besides normal plant and grounds maintenance, the plant is running fine.
11. **Call to the Public:** Tom Thomsen was present.
12. **New Business:** Rick announced that the next Regular Meeting will be held on Tuesday, May 13, 2025, at 9:00 a.m.
13. **Adjournment:** Suzy made a motion to adjourn. Mike seconded the motion, which was carried unanimously.



Richard L. Moore - Chairman