

## **Minutes of the Queen Valley Sanitary District**

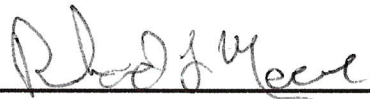
### **Board of Directors Meeting**

**Held March 11, 2025**

- 1. Call to Order: Chairman Rick Moore called the meeting to order at 9:01 a.m.**
- 2. Pledge of Allegiance: Pam Bennett led the Pledge of Allegiance.**
- 3. Roll Call: Pam Bennett, Suzy Mittleider, Rob Langefeld, Mike Syrowski, Rick Moore, and Business Administrator Michele Villavicencio were present.**
- 4. Discussion and Approval of Previous Minutes: Rob made a motion to approve the minutes of the February 11, 2025, Regular Meeting. Mike seconded the motion, which was carried unanimously.**
- 5. Review, Discussion and Approval of Financial Reports and Bills Paid: Suzy made a motion to approve the February Financial Report and Bills Paid as presented. Rob seconded the motion, which was carried unanimously.**
- 6. 2024-2025 Budget Discussion: Michele reported that she is starting to work on the 2025-2026 Budget. She will meet with Rick and Pam to discuss and review the proposed budget.**
- 7. Office Report: The Checking Account Balance is \$ 29,807.57 and the Capital Account Balance is \$2,545.01. Michele reported that she had sent past due accounts letters, mailed the newsletters, and finished the new Personnel Policy.**
- 8. Plant Report: Rick reported that the work around the ponds was finished and turned into the State, but the ADEQ Inspector required that another tree be removed. A sewer line repair in Etta Wash was completed, which caused a backup into a residence that is being mitigated by the insurance company. The District will continue to investigate the lower Etta Wash line for partial blockage.**

**All test results are satisfactory and well within state-mandated limits. Besides normal plant and grounds maintenance, the plant is running fine.**

- 9. Call to the Public: Tom Thomsen was present.**
- 10. New Business: Rick announced that the next Regular Meeting will be held on Tuesday, April 8, 2025, at 9:00 a.m.**
- 11. Adjournment: Mike made a motion to adjourn. Rob seconded the motion, which was carried unanimously.**

A handwritten signature in cursive script, appearing to read "Richard L. Moore", written in dark ink.

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Richard L. Moore - Chairman