

## **Minutes of the Queen Valley Sanitary District**

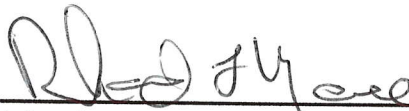
### **Board of Directors Regular Meeting**

**Held Tuesday, March 8, 2022**

- 1. Call to Order: Chairperson Rick Moore called the meeting to order at 9:00 a.m.**
- 2. Pledge of Allegiance: Rick led the Pledge of Allegiance in the absence of J.C. Tangen followed by a Moment of Silence in memory of J.C.**
- 3. Roll Call: Pam Bennett, Suzy Mittleider, Rob Langefeld, and Rick Moore were present. Business Administrator Michele Villavicencio was also present.**
- 4. Discussion and Approval of Previous Minutes: Rob made a motion to approve the minutes of the February 8, 2022, Regular Meeting. Suzy seconded the motion, which was carried unanimously.**
- 5. Review, Discussion and Approval of Financial Reports and Bills Paid: Suzy made a motion to approve the February Financial Report and Bills Paid as presented. Rob seconded the motion, which was carried unanimously.**
- 6. 2022-2023 Budget Discussion – Rick reported that Pam, Michele, and he would be starting the process by reviewing the budget for necessary changes for FY 2023.**
- 7. Office Report – Michele reported that the Pay Star account has been resolved with the company owing the District \$2,575. She can now move forward with the QuickBooks audit with the District's accountant Henri & Horne. The annual District newsletters were printed and mailed. The Checking Account balance is \$37,556.29, and the Capital Account is \$106,610.01.**
- 8. Plant Report: Operator of Record Jed Lant's report indicated that all test results are satisfactory and well within state-mandated limits. Besides normal plant and grounds maintenance, the process is operating optimally with solids of 40%, digester levels at 50%, and the sludge age at 7. Rick reported that the plant is running the best ever. The sewer line examination will begin March 21<sup>st</sup>, and Simon Sewer will start to clean out the back pond. The District will continue to maintain both ponds and remove the palm trees. He is getting prices for a new digester and the back pond renovations. He met with the Queen Valley RV Resort regarding the addition of 100 sites. Since the**

plant has a capacity of 60,000 gallons a day, the plant is capable of the addition of 8,000 gallons a day since 40,000 gallons a day has been the highest use this year.

9. **Call to the Public:** Winki Grover, Tom Elrod, Greg Thieschafer, Jeff Beauchamp, and Grace Reasoner were present. They had questions and concerns regarding the possible addition of 100 sites at the RV Resort such as traffic. Rick explained that since the RV Resort is an existing customer, the QVSD has no authority to deny the request since the District has the capacity to accommodate the increase.
10. **New Business:** Rick announced that the next Regular Meeting will be held on April 12, 2022, at 9:00 a.m.
11. **Adjournment:** Suzy made a motion to adjourn. Rob seconded the motion, which was carried unanimously.



---

Richard L. Moore – Chairperson