

Minutes of the Queen Valley Sanitary District

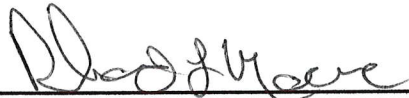
Board of Directors Regular Meeting

Held Tuesday, February 8, 2022

- 1. Call to Order: Chairperson Rick Moore called the meeting to order at 9:00 a.m.**
- 2. Pledge of Allegiance: Suzy Mittleider led the Pledge of Allegiance.**
- 3. Roll Call: Pam Bennett, Suzy Mittleider, Rob Langefeld, J.C. Tangen, and Rick Moore were present. Business Administrator Michele Villavicencio was also present.**
- 4. Discussion and Approval of Previous Minutes: Rob made a motion to approve the minutes of the January 11, 2022, Regular Meeting. J.C. seconded the motion, which was carried unanimously.**
- 5. Review, Discussion and Approval of Financial Reports and Bills Paid: Suzy made a motion to approve the January Financial Report and Bills Paid as presented. Pam seconded the motion, which was carried unanimously.**
- 6. Request from C.J. Miller: Ted Miller explained that he and C.J. have purchased a 9-acre hillside lot at 100 Oro Viejo Road. He requested permission from the Board to utilize a self-sustained, alternative septic system for the single-family home they are going to build. Rick made a motion to approve the request. Pam seconded the motion, which was carried unanimously.**
- 7. Present Newsletter to Board: The Board was presented with a draft of the District's annual newsletter, which 500 copies will be printed by Vistaprint for a cost of \$267.38.**
- 8. Discussion of Sewer Line Inspection: Rick reported that the District is required to have ¼ of the sewer lines inspected each year. As a result, he met with RH Borden and Company and received a quote of \$7,850.00 for an inspection of the full system. Operator of Record Jed Lant agreed that this was a reasonable quote. J.C. made a motion to approve the full system inspection. Rob seconded the motion, which was carried unanimously.**
- 9. Office Report: Michele reported that the 1099's and W2's are complete; she received the report from PayStar so she should be ready to go to the District's Accountant**

Henri & Horne next week; she and Pam will be finishing cleaning out the old files; and the newsletter is ready for print with the help of Rick and Pam. The Checking Account balance is \$28,309.64, and the Capital Account is \$106,566.76.

10. **Chairman/Plant Administrator Report:** Rick reported that he met with the owners of the future Silver King Ranch Development; the new VFD controls should be in the middle of the month; the DO sensor and control for the blowers have been ordered; he met with Hill Brothers in regards to chlorine issues and placing an order; he built a new chlorinator for the clarifier and purchased a floating chlorinator for the last tank; the new AC/Heat unit is here and will be installed in March. He stated that the "Plant is running awesome with the best bugs we have had in a long time."
11. **Plant Report:** Jed Lant's report indicated that all test results are satisfactory and well within state-mandated limits. Besides normal plant and grounds maintenance, there is no more floating sludge in the clarifier; the sludge age is 7, which is optimal; digester levels are at 65%, which is good; and the process is operating well with solids of 50%.
12. **Call to the Public:** Grace Reasoner was present.
13. **New Business:** Rick announced that the next Regular Meeting will be held on March 8, 2022, at 9:00 a.m.
14. **Adjournment:** Suzy made a motion to adjourn. Rob seconded the motion, which was carried unanimously.



Richard L. Moore – Chairperson