

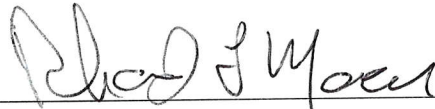
# **Minutes of the Queen Valley Sanitary District**

## **Board of Directors Meeting**

**December 9, 2025**

- 1. Call to Order: Chairman Rick Moore called the meeting to order at 9:00 a.m.**
- 2. Pledge of Allegiance: Rob Langefeld led the Pledge of Allegiance.**
- 3. Roll Call: Pam Bennett, Suzy Mittleider, Rob Langefeld, Rick Moore, and Business Administrator Michele Liversedge were present. Mike Syrowski was absent.**
- 4. Discussion and Approval of Previous Minutes: Rob made a motion to approve the minutes of the November 11, 2025, Regular Meeting. Suzy seconded the motion, which was carried unanimously.**
- 5. Review, Discussion and Approval of Financial Reports and Bills Paid: Rob made a motion to approve the November Financial Report and Bills Paid as presented. Suzy seconded the motion, which was carried unanimously.**
- 6. Office Report: The Checking Account Balance is \$18,438.80, and the Capital Account Balance is \$42,971.58. Michele reported on Past Due Accounts that received Collection Letters and is completing year end forms.**
- 7. Chairman/Plant Administrator Report: Rick reported the tank 14 pump was replaced; a couple of diffusers in the big pond had to be replaced; new testing procedures have been implemented. Kaden will be doing all the testing. The plant is running normally and everything is good.**
- 8. Plant Report: All results are satisfactory and well within state-mandated limits. Besides normal plant and grounds maintenance, the process continues to run well.**
- 9. Call to the Public: No public present.**
- 10. New Business: Rick announced that the next Regular Meeting will be held on Tuesday, January 13, 2026, at 9:00 a.m.**

**11. Adjournment:** Pam made a motion to adjourn. Rob seconded the motion, which was carried unanimously.

A handwritten signature in cursive script, appearing to read "Richard L. Moore", written in dark ink.

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**Richard L. Moore - Chairman**